



# Third Quarterly Report

"Towards Social Rehabilitation and Reintegration  
Prisoners to Society with a Focus on Female Prisoners"  
Project

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## Interim Progress Report

### 1. Introduction

**Project Title:** Towards the rehabilitation and social integration of prisoners to society with a focus on female prisoners.

**Progress report no:**

**Period covered:** August, 2017 – January, 2018

**Date of the report:**

**Report prepared by:** Amira Nabil, Nermeen El-Bahty - Project Manger

**Report reviewed by:** Mona Ghander

### Executive summary

Life Foundation for Development and Community Integration was established in May 2015 by a staff consisting of 8 individuals who believe in the idea of rehabilitation and social integration in Abu Hammad city, where it had the biggest number of released prisoners in the governorate. The project life start was accepted by "Drosos Foundation" for funding and was approved by the "Ministry of Social Solidarity" (in August 2016). The target number of released prisoners that the project aims to reach is 300 with a focus on female prisoners from the prisons in Sharkia, Qaluebeya, Beheira and Alexandria governorates. Under the reported period, 25 former prisoners meeting the criteria for programme entry have been provided with services. Such services are quite unique as the targeted population is not reached by other civil society organizations. Life Foundation's main Line Ministries include the "Ministry of Interior" and "Ministry of Social Solidarity".

During the reporting period, Life Foundation has been successful in cultivating its relations with the Ministry of Interior and Ministry of Social Solidarity. In working with the Ministry of Interior, there is a remarkable development in cooperation, especially in getting prisoners lists, and taking the approval for training the prison staff – a target group of the project, and the confirmation for the entry of Foundation's social workers as an alternative to lawyers to visit the prisoners officially, with friendly consent from prison officers. Life Foundation for Development and Community Integration has held several meetings with the Ministry of Social Solidarity to agree on the signing of the cooperation protocol. The remarkable development in cooperation was especially seen from the ministry's request to attach the list of services of the Foundation to the protocol to benefit from such activities. Another remarkable achievement is that Life Foundation has signed the Protocol of International Cooperation with 5 partner Foundations for the economic empowerment of women, which reflects the foundation's commitment to continuously fight for gender equality and human rights for marginalized groups, not just in Egypt but at the regional and international level.

## 2. General development of the partner organisation:

*Events to elevate the qualifications of the staff (Does not rely on funding from Start Life project)*

During the reporting period, Life's staff participated in a number of events to upgrade their qualifications:

No.	Event	Date	Place	Attendants
1	Discussion of intellectual extremism and terrorism	12 - 13/12/2017	Ismalia	Mohamed Adel Mohamed Gamal
2	HIV-related and gender-sensitive services for injecting drug users	6 - 8/11/2017	Cairo	Lina Omar Dina Abdel Rahman
3	Discussing the new NGO Law 70 for the year 2017 and comparing it to Law No. 84 of 2002	14 -16/12/2017	Ain Sokhna	Amr Shehata Nora Al Koumi
4	Training workshop "Voluntary counseling and counseling services for HIV in prisons	9 - 11/10/2017	Cairo	Nermeen El-Bahtyty
5	The role of scientific research and educational care	17 - 18/11/2017	Alexandria	Mohamed Gamal
6	Team work building training by Identity Solutions Company	8/11/2017	Alexandria	Alex branch staff

Moreover, Life Foundation also took part in conferences and events in which its work was discussed:

- The Euro-Med Women Foundation Conference, took place in the city of Casablanca in Morocco between 24 and 29 October / October 2017 in the framework of the project "Capacity-building in the southern Mediterranean to open the dialogue policy and monitor the status

of women in society" funded by the European Union and coordinated by the European Institute for the Mediterranean - IEMed ,Euro-Mediterranean Women's Foundation , Fédération de la Ligue Démocratique des Droits des Femmes – FLDDF, Our Algeria Association, Center of Arab Women for Training and Research, Palestinian Association of Businesswomen (Asala), and Euro-Mediterranean Scientific Academy for Women and Gender.

- Akhbar Al Youm economic conference took place from 12 – 14/11/2017 in Almasa Hotel under the slogan "Egypt the way of the future. Investment and export for employment". The 10-session Conference was held in the presence and participation of Eng. Sherif Ismail, Chairman of the Council of Ministers, members of the economic ministerial group, in addition to more than 2000 a businessmen and banker and government officials representing all economic sectors, in addition to a large number of members of the House of Representatives and economic experts, a number of officials of Foundations and associations.
- Life Foundation participated in the celebration of the Egyptian network of private associations to fight AIDS, a member of the network "ENNAA" about the role of media in modern fight against AIDS through activating the role of civil society Foundations and develop the capacities of associations and enable them to play an active role in the fight against AIDS and advocate coexistences with HIV rights, as well as the exchange of information and experiences through learning by coexistence and exchange of field visits. "ENNAA" was established in December 2003 at the initiative of Caritas Egypt -Alexandria with the participation and support of the National AIDS Program - United Nations Program - United Nations Development Program - UNICEF.

#### Cooperation with the Ministry of Interior:

Life Foundation for Development and Community Integration has held several meetings with the Human Rights Sector at the Ministry of Interior to agree on the signing of the cooperation protocol with the Ministry of Interior during the reporting period:

- The first meeting was attended by Life Foundation (Mrs. Nermeen-Executive Director, Mr. Mohamed Gamal-Legal Advisor, Mr. Atef Hafez - Training Advisor) and Human Rights Sector (Major General - Mahmoud Fouad and Brigadier General Manar Mukhtar, Violence Against Women Officer) which provided Life with the activities of the Protocol and also agreed to provide lists of names of prisoners to be released within the next three months from the date of the meeting. Based on this meeting, the Human Rights Sector in the Ministry provided a list which included 208 prisoners, but the list that did not contain prisoners' full data, and prisoners were not in the targeted prisons in the project.
- The second meeting was held between Life Foundation (Mrs. Nermeen El-Bahtyty - Executive Director, Mr. Atef Hafez - Training Advisor) and the Human Rights Sector (Major General - Mahmoud Fouad, Brigadier General-Manar Mukhtar) At this meeting, it was agreed on the activities to be added to the protocol and the list of names of prisoners for provision of services was confirmed. Major General - Ashraf Abdullah, Assistant Minister for the Human Rights Sector stressed the importance of working with civil

society organizations. He also emphasized that the protocol covers all services available to the Foundation, which can be used for prisoners in general and women in particular. On the basis of this meeting, the organization obtained a list of the names of the prisoners which includes 176 prisoners. We selected a number of names to provide assistance and after that, they were contacted by the Zagazig prison director. However, he refused to cooperate until he obtained direct authorization from the Human Rights Sector to cooperate with Life Foundation.

- The third meeting with the Human Rights Sector was attended by Life Foundation (Mrs. Nermeen El-Bahty - the Foundation's Executive Director, Mr. Atef Hafez - Training Advisor, Mr. Mohamed Gamal - Legal Advisor) and the Human Rights Sector (Major General - Mahmoud Fouad and Brigadier General - Manar Mukhtar). At this meeting, an amended version of the Protocol was submitted after all activities were added. The meeting was also attended by Major General Ashraf Abdullah, Assistant Minister for the Human Rights Sector, and Col. Manal Al-Atef. Mrs. Nermeen stressed the importance of having contact with prisoners before signing the protocol, which was delayed due to political circumstances. She also suggested to Major General - Ashraf Abdullah this must be prison social workers competence, and the Fountain social workers before go officially to visit the selected prisons, they must meet the prison social workers. General Manal proposed a communication tool through the visit and to view the file of the prisoner and also to develop the social workers roles to identify a person who can be consulted for each prisoner, due to the difficulty of entering the lawyers during the coming period, especially the presidential election period without a formal request for the prison sector. A proposal has been submitted by Life Foundation for Development and Community Integration to organize training for targeted prison workers where employees are introduced to the criteria of cases and how to deal with them, especially social workers and penal executive officers. Major General - Ashraf Abdullah, Assistant Minister for the Human Rights Sector, approved the proposal and confirmed its implementation immediately after the signing of the protocol. After the meeting, the organization obtained from the Human Rights Department a list of 250 prisoners in prisons (Qanater, Port Said, Damanhour, El Mansoura, Benha, El Zagazig), their families telephone and the release dates of the cases ( January, March and April) And beginning the cooperation between selected prisons social workers and Foundation social workers.
- The fourth meeting was held with the Human Rights Sector. The meeting was attended by Life Foundation (Mrs. Nermeen El-Bahty - the Foundation's Executive Director, Mr. Atef Hafez - Training Advisor, Mr. Mohamed Gamal - Legal Advisor), and from Human Rights Sector, Brigadier General- Manar Mukhtar, Violence Against Women Officer. A final copy of the Protocol was submitted after the addition of all the activities discussed at previous meetings, and the training of prison workers was confirmed by the Sector in this meeting to obtain the protocol on all approvals, and waiting for the approval of the last security authorities, which will send this During the coming days, and at this meeting, Brigadier General - Manar asked for cases report, which the organization will work with them and the services that will be provided and also the services already provided.

#### Meetings evaluation



In view of these meetings, there is a remarkable development in cooperation, especially in getting prisoners lists, and taking the approval for training the prison staff – a target group of the project, and the confirmation for the entry of Foundation's social workers as an alternative to lawyers to visit the prisoners officially, with friendly consent from prison officers.

This reflects the desire of the Human Rights Sector to be the Ministry of Interior's main interface of cooperation with Life Foundation, acting as the coordinator with the ministry's other sectors (post-care - prison sector) and a definite desire to activate the Foundation activities in serving the target group and increasing the activities of the protocol.

Prisons meetings conducted by Mrs. Nermin Al-Bahtiti, Mr. Atef Hafez and Mr. Mohammed Gamal:

- **Banha Public Prison**

Life Foundation for Development and Community Integration undertook a visit to Banha General Prison to meet with the prison officer to obtain the names of the cases. He expressed his cooperation with the Foundation. And during the meeting, the the prison officer complained about the overload of the visits due to the use manual records, and he asked the Foundation to provide a computer to facilitate the procedures of visiting families and save time.

On the next visit, after obtaining necessary approval from competent authorities and submitting it to the administration of Banha prison and **Zagazig prison**, the Foundation donated the computer from the Board of Trustees of the Foundation for use in facilitating the families of the prisoners to know the date of the visit.

- **Zagazig prison**

Life Foundation for Development and Community Integration conducted a visit to Zagazig Public Prison to meet with the prison officer to obtain the names of the cases. He cooperated with the Foundation, and the cases were monitored inside the prison.

- **Port Said prison**

Life Foundation for Development and Community Integration has made a visit to Port Said Public Prison. The prison contains two large four-story buildings in addition to the prison administration building. The prison has a capacity of between 1,600 and 2,000 prisoners, none of them with high criminal penalties or serious public security suspects.

During this visit, the Foundation was asked to obtain the names of the cases, and he cooperated, and he allowed The Foundation to visit cases of women's prisons, and follow up them periodically.

- **Damanhour prison**

Life Foundation for Development and Community Integration has made a visit to Damanhour Public Prison, located in the governorate of Beheira, about 165 km from Cairo, and 45 km from Alexandria.

The prison has 12 section, five for political prisoners, 3 for criminal prisoners, one for discipline and 3 for women. The prison surrounded by a stone wall, rises to 6 meters, with intensive guard points, it is followed by an internal wall that is not electrified, and is equipped with barbed wire with a height of 5 meters.

In this visit, the prison officer was to obtain the names of the cases, and he showed cooperation with the foundation, but required the foundation to obtain the approval of the prison authority first so that he can submit the names of the cases to the foundation, The protocol is currently waiting the signing, Currently 45 cases have been obtained from the women's prison in Damanhour, which will be followed up with their families, and coordination with the post-release care sector before their release to monitor their needs. The negotiations are being conducted with the Sector on how to cooperate with lawyers or social workers.

Cooperation with the Ministry of Social Solidarity:

Life Foundation for Development and Community Integration has held several meetings with the Ministry of Social Solidarity to agree on the signing of the cooperation protocol with the Ministry.

- In the first meeting, representatives from Life Foundation (Mrs. Nermeen El-Bahty - Executive Director, Mr. Mohamed Gamal - Legal Advisor and Mr. Atef Hafez - Training Advisor) discussed with Mrs. Wessam Sayed from the Ministry of Social Solidarity to begin to get the approval procedures for the protocol of cooperation between the Foundation and the Ministry of Social Solidarity.
- In the second meeting, Life Foundation submitted formal request under No. 16 on 5 November 2017, to sign a protocol of cooperation with the Ministry Social Solidarity. The request was approved and the Ministry sent an official letter to the Social Solidarity Department of Abu Hammad to request a copy of the protocol for review (points of cooperation - responsibilities of the parties - services provided - purpose of the protocol).
- In the third meeting, Life Foundation presented the protocol to Dr. Nevin Kabbaj, Assistant Minister of Social Solidarity. The protocol was received by Mrs. Radwa Fathi - Dr. Neven's Office Manager, who discussed the protocol with us, the areas of cooperation and the importance of working with civil society organizations. In this meeting, Mrs. Nermeen El-Bahty - Executive Director, proposed that the Ministry of Social Solidarity nominate its employees in the presence of the training of the foundation, how to deal with released women and provide services available from the Ministry and the foundation and how to establish the rules of accommodation in the shelter. After this meeting, Life Foundation followed up with the Ministry. The purpose of the communication was to add all the services of the Foundation to the cooperation points in the Protocol with the Ministry of Social Solidarity, especially the training carried out by the Foundation in all fields.
- In the fourth meeting, we delivered the list of services of Life Foundation for Development and Community Integration was attached to the protocol and was presented to the office of Dr. Niven Kabbaj, Assistant Minister of Social Solidarity, to be reviewed again and to agree on a date for signing after the approval of Dr. Ghada Wali, Minister of Social Solidarity.

### Evaluation of meetings

In view of these meetings, Life Foundation sees the progress in cooperation with the Ministry of Social Solidarity, especially their request to attach the list of services of the Foundation to the protocol to benefit from the foundation's activities. It was also agreed at these meetings that the ministry nominated its staff to attend the training held by the foundation to train on how to deal with released women in the shelter.

### Cooperation with BC Corrections:

With the aim of utilizing evidence based interventions by Life Foundation for the effective rehabilitation of women offenders away from crime, Life Foundations sought to adapt and translate a curriculum developed by the Canadian penitentiary system. The curriculum entitled Essential Skills to Success (ESS) is a series of skill building program modules offered for inmates. Modules that could be adapted to use locally include: Communication Skills, Money Management (how to manage personal budget and savings plan), Healthy Relationships (types of abuse and violence, cycle of violence, defining healthy relationships, impact of family violence), Mother and Child (defining healthy family relationships between parents and children, communicating with children across ages), Friends, making choices and healthy decisions (what makes good friendships and supportive networks, setting and keeping boundaries). Each module includes a participants' guide to be used by the prisoner and a facilitator's manual.

During the reported period Life Foundation sought with BC Corrections copyright permission for translating ESS to Arabic and adapting it to be utilized within its project in Egypt. The cooperation with British Columbia Corrections is currently being postponed until the finish of this report and Drosos' approval of the budget.

### Cooperation with other government agencies:

During this reporting period, Life Foundation has made contact and requested cooperation with these government agencies:

- Addiction Treatment Fund
- National AIDS Program
- National Council for Women

They have been informed on the protocol for Life Foundation's provision of remittance service and benefits from the trainings of Life Foundation with those parties and are currently modifying some points in the protocol so as to become the partners for providing services for the women's shelter services and Life Foundation in general.

Cooperation with local NGOs:

In order to increase the efficiency of the services provided by the Foundation within the scope of the project, a number of cooperation protocols have been signed with local NGOs working in the provision of services within the scope of the project, as follows:

No.	NGO Name	Cooperation Activity	Situation
1	Skills development center - Mandara - Alexandria	Vocational training	Signed
2	Women Association for Development and Culture	Legal Support - Technical Support	Signed
3	Public Administration for Subsequent Care – Cairo	Technical advice	Under review
4	Al - Madinah Al - Monwara Hospital	Medical support	Signed
5	Al - Hassala Charity Foundation	Medical support	Signed
6	National Council for Women - Alexandria Branch	Networking	Under review
7	Addiction Treatment and Abuse Fund	Support and technical advice - training	Under review
8	Al - Shehab for Comprehensive Development Foundation	Networking	Under review

Visibility:

Currently, since several communications and visibility activities are already in place, it is crucial to make an account of the progress made to date.

**Communications with International Agencies:**

Non-governmental organisations play an increasingly important role in world. International non-governmental agencies, draw attention to issues of world-wide concern, they promote international co-operation and they have a significant impact on the global dissemination of ideas, values,

knowledge and funding , Life Foundation for Development and Community Integration submitted several projects during the previous period, They are as follows:

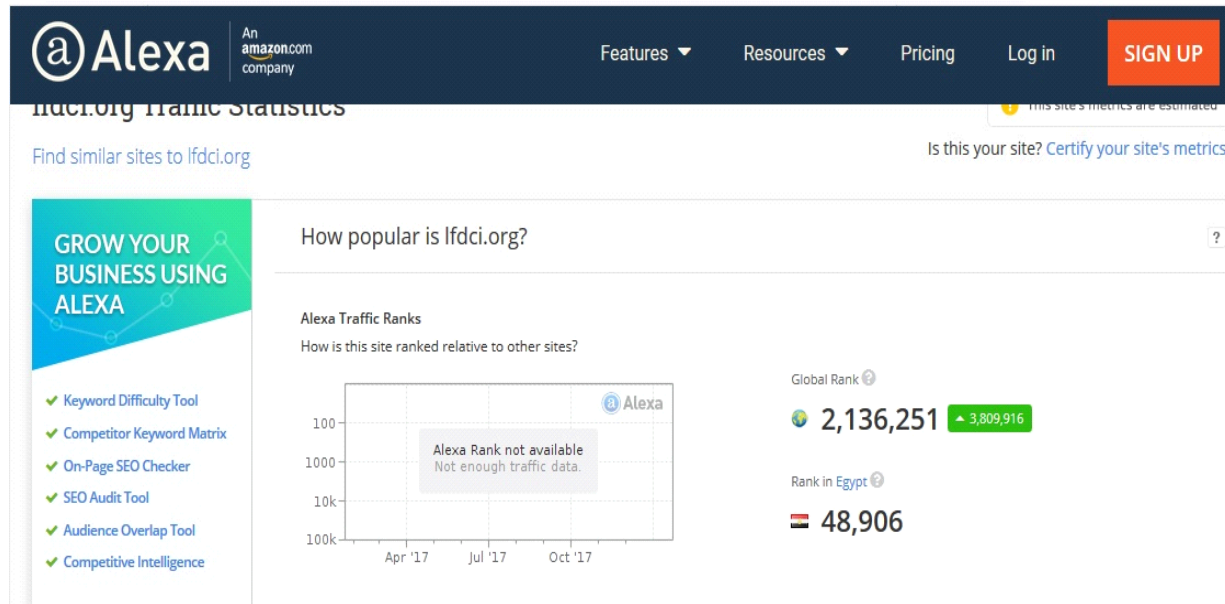
Donor NORD <a href="https://norad.no/">https://norad.no/</a>	Activities	Project Duration	Project title
UNFPA <a href="http://unfpa.org/arabstates">http://unfpa.org/arabstates</a>	The purpose of the Invitation for Proposals is to identify eligible non-governmental organizations, including academic Foundations for prospective partnership with the UNFPA Arab States Regional Office to support achievement of results outlined in the 2018-2021 Regional Interventions Action Plan (RIAP) and section 1.3 below.	1 year	Reintegrating Female Ex-Prisoners <b>into Egyptian society via Economic empowerment.</b>  Sexual and Reproductive Health Inequities
ART AGENT <a href="http://www.si.se">www.si.se</a> <a href="http://www.sweden.se">www.sweden.se</a>  European Commission <a href="https://ec.europa.eu/commission/index_en">https://ec.europa.eu/commission/index_en</a>  UN-Habitat's	Finding new opportunities for women after prison in Egypt, by art and book activities, networking and exhibitions, strengthening partners' democratic skills, finding new networks and jobs in the field of art and women's rights.  These opportunities can give women greater confidence, increase knowledge and literacy, empower cultural actions in the public space. It provides knowledge and new networks for partners. In the long run, an increased organization for womens democratic rights.  The proposed action also responds to the <u>specific objective of the call</u> : <i>“To support community-based initiatives aiming at economic and social empowerment of women.”</i> Promoting employability and economic empowerment of women is a main component of this action  Promote equity and social inclusion, especially women	2 years       2 years    End in November	Illuminated dreams       Increase women participation in public life  Promote resilient

<a href="https://unhabitat.org/">https://unhabitat.org/</a>	participation in public.		infrastructure at Al-Musallamiya Street in Zagazig city, Sharkia governorate, Egypt
<b>Euro-Mediterranean Women's Foundation</b> <a href="https://www.euromedwomen.foundation/">https://www.euromedwomen.foundation/</a>	The project aims to implementing an advocacy campaign on women's inclusion in the economic growth and promoting the registration of the unofficial business	6months	Campaign against Tourism Marriage

**Website and Social Media networks:**

Investing time and money into a website is a simple decision for a lot of organizations around the world, including NGOs. A website helps current and future donors, and partners verify the existence of our organization and make us look more 'real'. A website contributes to making our organization look more professional when applying for donations, grants, tenders, etc., and gives donors and partners a place where they can go to find more information about our organization.

For this the Life Foundation for Development and Community Integration website ([www.lfdci.org](http://www.lfdci.org)) increased its global rank to 2,136,251 from 3,809,916 and its rank in Egypt to 48,906. Attached is the image of ranking by Alexa.



Thirdly, Life Foundation has signed the Protocol of International Cooperation with 5 partner Foundations for the economic empowerment of women.

Fourthly, Life Foundation has obtained the decision of the Minister of Social Solidarity to approve the expansion of the geographical scope of the work of Life Foundation to be "all over Egypt".

Fifthly, Life Foundation has obtained the decision of the Minister of Social Solidarity to grant the Foundation the status of "public benefit".

### 3. Project activities and results achieved during the reporting period

#### a) Activities implemented during reporting period as planned

##### **A.1.1.1 Update and share information with prison staff and management on reintegration programme outcomes (5 meetings during the project x 4 prisons: 20 meetings. 5 prison managers per prison per meeting)**

Updating and exchanging information with prison officials and their administration on reintegration programs (law enforcement)

##### **A.1.3.2 Assess and explore needs of prisoners for transition case plan of services needed upon release. Agreement to meet and establish dialogue 2/3 times before release.**

Assess and explore the needs of prisoners during the transitional period of the necessary services when they are released Visiting lawyers for prisoners in prisons and police departments

**A.1.3.3 Home visits by social workers undertaken with family members to prepare for family reunification plans. 100 Visits ×3 years**

Home visits by social workers with family members to make family reunion plans

**A.1.3.4 Legal services provided to assist in prison release as needed. 100 cases × 3 year.**

Legal services to provide assistance in prison as needed. Payment of bail transfers of lawyers to the courts and prosecution and follow-up minutes.

**A.1.3.5 Transition case plans developed for every pre-release prisoner on services needed upon release**

Plans have been made for transitional situations for each prisoner prior to the release of services for his release

**A.2.1.3 Transition case plans reviewed and monitored**

**A.2.1.4 Provision of group, individual, art and music therapy (2 sessions of group therapy and 4 sessions of individual therapy per month for every post release prisoner ×3 years)**

Workshops of art and music therapy

**A.2.1.6 Group activities with former prisoners and their families (2 activities per year) 2 activities per year: total: 6 social activities**

Collective activities with former prisoners and their families

**A.2.1.7 Workshop on "Art Therapy in Mental and Mental Illnesses (Non-Traditional Psychotherapy)**

The workshop was held from 19 to 02 August 2017 at the headquarters of the National Council for Women in Alexandria and marked the beginning of cooperation with the National Council for Women Branch of Alexandria

The workshop was attended by 24 staff members divided into 8 men and 16 women, including psychologists, art therapist, creative embodiment specialist, development specialist, and child skills - special needs development specialists in Alexandria.

The workshop's goals were:

- Training and rehabilitation of the psychological team of the foundation to deal with cases.
- Training and raising the efficiency of the psychological team in the methods of unconventional treatment.
- Training to provide psychological counselling services for cases.

**A.2.2.1 Training of legal staff on litigation and representation as well as the Minimum Rules for the Treatment of Prisoners (3 days training for legal staff of Life Foundation. 7 staff. Total: 3 trainings)**

Training of legal officers on prosecution as well as the minimum rules for treatment of prisoners

**A.2.2.2 Legal services provided to post release prisoners as per transition case plan includes legal advice and legal representation**

The legal services are provided after the release of the prisoners according to the status of the transfer and legal advice and legal representation

**A.2.2.3 Support provided in the issuance of civil documentations such as driving licenses, IDs, work permits, pension cards, passports, birth certificates..etc**



Support for the issuance of civil documents such as driver's licenses, personal cards and pension cards Passport Certificates Birth. The legal services are provided after the release of the prisoners according to the status of the transfer and legal advice and legal representation.

**A.2.3.1. Workshop entitled "Psychosocial care and protection from violence against women and girls" held with Life Foundation staff, along with representatives from government agencies and CSOs**

From 24 to 26 November, a workshop entitled "Establishing a Referral System for Health and Social Protection Services" at the Dom Marina Hotel in Al Ain Sokhna.

The workshop was aimed at:

- Presentation of the strategy of the shelter of released women provided by the Foundation for Development and Community Integration
- Presentation of the features of an operational guide to shelter women and lay the foundations for the participation of all stakeholders

This workshop was held with staff members of Life Foundation for Development and Community Integration together with representatives of government agencies and was attended by:

- Anti-Addiction Treatment Fund
- Egyptian Society for the Fight against AIDS
- National Council for Childhood and Motherhood
- Alexandria's Ministry of Social Solidarity - Women's Department
- Social Solidarity directorates in targeted governorates (East - Alexandria) - Representatives from the departments of associations and women
- Al-Shehab Foundation for Development and Comprehensive Development - Director of Programs Al-Shehab

**A.2.3.2 Develop, print and disseminate information, education and communication materials**

Development and dissemination of information materials, media awareness (publications, paperwork used), and research paper

**A.4.2.1 Fundraising plan developed and implemented over the course of project duration**

A fundraising plan has been developed and implemented over the project period

**A.5.1.3 Develop specific screening tools for prisoners, as well as, service satisfaction forms, confidential admission forms and questionnaires** Design of the prisoners' needs questionnaire

**A.5.1.4 Purchase of PCs and laptops** Buy PCs and laptops

**A.5.2.1 Design & train selected staff on data entry, data analysis and data quality management (4 days training with refresher training of 2 days. 2 staff)**

Design and training of selected staff on data entry, data analysis and data quality management (4 days training with refresher training of 2 days staff)

**A.5.2.2 Develop baseline data for indicators**

**A.5.2.3 Develop clear procedures for how data is entered and for regularly cross checking and validating data**

Update the data entry program

**A.6.2.2 Annual conference and fund raising event held to promote the programme and shelters (3 events with 50 people per event)**

Annual conference and fundraising held to strengthen the program and shelters

**A.6.2.3 annual newsletter issued and disseminated on the achievements and outcomes of the project (Newsletter: 100 copies disseminated every 6 months)**

Newsletters

***b) Activities implemented during reporting period that were not planned*****A.1.3.6 Follow up the work between branches**

Follow up the work flow between the branches

**A.2.1.7 This item has been transformed from psychological exercises to economic empowerment exercises**

The first workshop was held in Alexandria from 12 to 13 October 2017 and was conducted by Mr. Bassem Adly, Economic Advisor and Ms. Mona Jabir.

The workshop agenda:

- Open discussion on some concepts
- Economic Empowerment.
- Orientation and professional choice.
- Professional maturity.
- Coaching training and treatment work.
- Setting a procedural definition of the concept of psychological counseling program for Life Foundation / Drosus projects.
- Psychological counseling
- The skill of qualitative analysis of the data of each client / beneficiary in order to achieve the objectives of the cognitive, psychological and professional program of information

The second workshop was held in Sharkia Governorate from 21 to 22 October 2017. The workshop was conducted by Mr. Basem Adly, Economic Advisor.

The workshop agenda:

- Definition of economic empowerment
- Advantages and disadvantages of free work versus job
- Difference between income generating projects and small projects
- Qualifications of a person to manage a private project. How can a private project be built?
- How to study a small project? (elements of the feasibility study)

- Results of statistical analysis of current and target situations
- Proposed interventions for economic empowerment in the project
- Integration of economic empowerment interventions with other project components
- Indicators of measuring the results of economic empowerment

*c) Activities not implemented (but originally planned for implementation); reasons for not implementing; actions taken or planned to overcome these reasons*

**A.1.2.1 Training to selected prison management, prison medical professionals and other prison staff on the Standard Minimum Rules (3 days training workshop. 15 prison staff in every training. Total: 3 trainings x 15 trainees: 45 prison staff)**

Delayed because the collaboration protocol with the Ministry of Interior was not signed.

**A.1.2.2 Training to police officers (2 days training workshop. 15 police officers in every training. Total: 3 trainings x 15 trainees: 45 police officers)**

Delayed because the collaboration protocol with the Ministry of Interior was not signed.

**A.1.2.3 training for staff from Ministry of Social Solidarity, staff at the National Council of Women and HR, and other staff. (15 persons per training. 3 trainings 2 days every trainings)**

Delayed because Life Foundation is waiting for the approval of the Ministry of Social Solidarity to conduct the employees training

**A.2.1.1 Trainings provided to psychosocial staff on mental health screening, counseling, group therapy techniques, life skills and brief interventions (6 trainings. 3 days per training. 5 staff members from psychosocial team. 3 trainings in Egypt 3 trainings outside Egypt)**

Delayed because Trainings have been added and the training plan had been modified at the end of the reporting period according to the budget change for the training given to the psychological unit.

**A.2.1.2 More comprehensive risks and needs assessments undertaken to assess immediate risk factors and needs upon entry to the programme (1 week post release)**

Delayed because more comprehensive risks and needs assessments undertaken to assess immediate risk factors needs more time to develop questionnaires.

**A.2.1.5 Provide life skills education for women with a focus on violence prevention and conflict management (2 days training for 15 women. Once every 3 months. Total 8 trainings)**

Delayed because this stage of training has not been reached yet.

**A.3.1.1 Provide trainings specific to the job placement and communal projects. (6 training for 3 years.20 person per training One day)**

Delayed because the project has not reached the stage of economic empowerment.

**A.3.2.2 Purchase of food consumables, machinery and tools to engage former prisoners in communal projects in communal projects**

Delayed because the foundation’s economic empowerment plan has not been implemented.

**A.3.2.3 Assist groups of women in establishing the following communal micro-enterprise projects**

Delayed because the foundation’s economic empowerment plan has not been implemented.

**A.3.2.4 Support in the registration of communal micro-enterprise projects into full-fledged companies**

Delayed because the foundation’s economic empowerment plan has not been implemented.

**A.4.1.1 Identify shelters and assess refurbishment needs**

Delayed because there is no Shelter until the writing of the report and waiting for the approval of Ministry of Social Solidarity.

**A.4.1.2 Refurbish the shelters to be able to accommodate women and their children at any point in time with tailoring center and kitchen established**

Delayed because there is no Shelter until the writing of the report and waiting for the approval of Ministry of Social Solidarity.

**A.4.1.3 Temporary shelter provided to women after release from prison**

Not scheduled for the reporting period work plan. There is no Shelter until the writing of the report and waiting for the approval of Ministry of Social Solidarity.

**A.4.1.4 Provide resident women and their children with psychosocial, legal services and vocational training**

Not scheduled for the reporting period work plan. There is no Shelter until the writing of the report and waiting for the approval of Ministry of Social Solidarity.

**A.5.1.5 Develop and disseminate annual report and final project report with research findings and case studies (5 reports. Print only final one 100 copies)**

Not scheduled for the reporting period work plan.

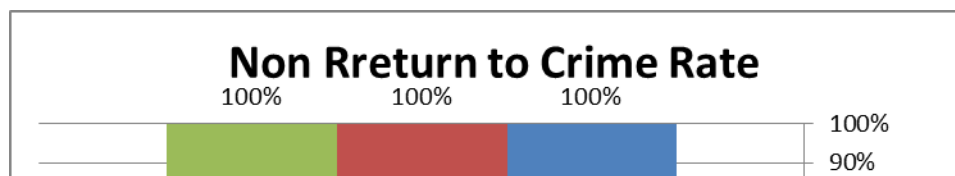
**A.6.1.1 Documentaries as well as case studies developed for increased sensitization on the impacts of stigma and discrimination faced by post release prisoners and their integration needs and shared among law enforcement agencies, employers and other NGOs**

Not scheduled for the reporting period work plan.

**- prevention of return to crime indicator**

Crime prevention is the attempt to reduce and deter crime and criminals. It is applied specifically to efforts made to reduce crime, enforce the law, and maintain criminal justice. And this is the main indicator of our project.

Item	No.	Non Rreturn to Crime Rate
Number of beneficiaries on Project	300	100%
Total Number of beneficiaries	97	100%
Number of Beneficiaries Report Period	58	100%



#### **4. Project achievements and results achieved so far (overall project duration, not only reporting period)**

Achievements of Life Foundation so far:

Specific objective 1: Provide access to pre-release preparation services for prisoners in PortSaid, Damanhour, Banha and Zagazig prisons to support their reintegration to society.

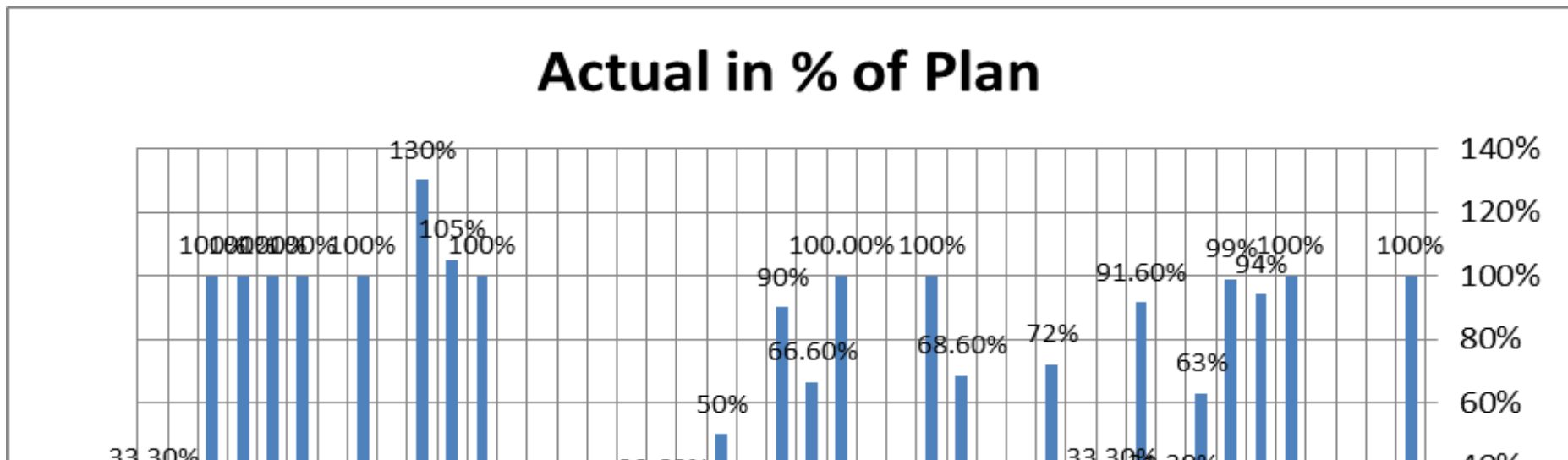
- A list of prisoners and a list of other prisoners numbering 900 prisoners was obtained from the Human Rights Sector – Ministry of Interior. The names were reviewed and 44 names were agreed with the project criteria and the second list was approved 80 cases.
- Enhanced knowledge among prison staff and persons in the criminal justice system on the reintegration of offenders to society and best practice to promote their partnership with civil society with: 78 Visits to prisons (Al Zagazig general – Banha general – Port Said-Damnhour); 104 visits to police stations and precedents (Al Zagazig – Alexandria); 12 Visits to protection and aftercare directorates between (Al Sharkia protection directorate – Port Said – Al Ismailia – Al Qalubilyah) and 41 visits to courts and police stations between (Al Sharkia Governorate – Alexandria governorate)

- Increased access to psychosocial and legal aid to pre-release prisoners and their families: 10 prisoners have had treatment, legal aid and other social services;

Specific objective 2: Provide access to psychosocial support; access to justice; legal aid and referral to health and social protection services for 96 training cases have been gotten referral to the City Hospital in Abu Hammad – Clothes factory in Al Zagazig .

post-release prisoners.

- 54 cases inside prison of post-release prisoners who've had psychological treatment, legal aid and the appropriate social services provided.
- 54 post-release cases who received rehabilitation services
- 53 cases continued in the program and received services
- 40 cases were satisfied with the services provided by the Foundation.
- Provide psychological support for 54 post release prisoners.
- 53 post-release status enrolled in the program and who remain in the psychosocial program
- 7 Transition Plans
- Provide legal support to 58 cases
- 96 training cases have gotten referral to the City Hospital in Abu Hammad – Clothes factory in Al Zagazig. Medical conversion 26 cases, Pensions 10 cases, Employment of 17 cases, Manual works 8 cases, Referral to Sanatorium Addiction and HIV: 1 case, Transfers of associations 34 cases, Psychiatric hospital referral 1 case.
- 1 cases of addiction treatment have frequented the foundation





Objective	Plan 1	Actual 1	Plan 2	Actual 2	Plan 3	Actual3	Plan Total	Actual Total	Actual in % of Plan
A 1.1.1	50	50	50	50	50	36	150	136	100%
A 1.2.1	15	0	15	0	15	0	45	0	0%
A1.2.2	15	0	15	0	15	0	45	0	0%
A.1.2.3	15	0	15	0	15	0	45	0	0%
A 1.3.1	10	15	10	45	10	32	30	92	100%
A 1.3.2	50	14	50	58	50	78	150	142	94%
A 1.3.3	50	40	50	48	50	61	150	149	99%
A 1.3.4	50	14	50	40	50	41	150	95	63%
A 1.3.5	50	0	50	6	50	41	150	47	31.30%
A 1.3.6	4	1	4	6	4	6	12	11	91.60%
A 2.1.1	5	0	5	5	5	0	15	5	33.30%
A 2.1.2	0	0	0	0	0	0	0	0	0%
A 2.1.3	50	14	50	40	50	54	150	108	72%
A 2.1.4									
A 2.1.5	15	0	15	0	15	0	45	0	0%
A 2.1.6	50	0	50	103	50	0	150	103	68.60%
A 2.2.1	7	7	0	0	0	0	7	7	100%
A 2.2.2	50	4	50	40	50	54	150	98	65.3. %
A 2.2.3	50	4	50	40	50	54	150	98	65.3. %
A 2.3.1	20	23	20	0	20	48	60	71	100.00%
A 2.3.2	10000	5000	10000	5000	10000	10000	30000	20000	66.60%
A 2.3.3	40	40	40	68	-----	-----	80	108	90%
A 3.1.1	20	0	20	0	20	8	40	0	0%
A 3.2.1	60	60	60	0	---	----	120	60	50%



<b>A 3.2.2</b>	15	0	15	1	0	0	30	1	1.60%
<b>A 3.2.3</b>	45	0	45	0	45	40	135	40	29.60%
<b>A 3.2.4</b>	15	0	15	0	15	1	30	0	0%
<b>A 4.1.1</b>	0	0	0	0	0	0	0	0	0%
<b>A 4.1.2</b>	0	0	0	0	0	0	0	0	0%
<b>A 4.1.3</b>	0	0	0	0	0	0	0	0	0%
<b>A 4.1.4</b>	0	0	0	0	0	0	0	0	0%
<b>A 4.2.1</b>	0	0	1	1	1	1	2	2	100%
<b>A 5.1.1</b>	40	42	0	0	0	0	40	42	105%
<b>A 5.1.2</b>	30	39	0	0	0	0	30	39	130%
<b>A 5.1.3</b>	0	0	0	0	300	40	300	40	13.30%
<b>A 5.1.4</b>	6	6	2	2	1	1	8	8	100%
<b>A 5.1.5</b>	0	0	0	0	0	0	0	0	0%
<b>A 5.2.1</b>	0	0	4	4	0	0	4	4	100%
<b>A 5.2.2</b>	24	24	0	0	0	0	24	24	100%
<b>A 5.2.3</b>	1	1	0	0	0	0	1	1	100%
<b>A 6.1.1</b>	0	0	0	0	1	1	1	1	100%
<b>A 6.1.2</b>	0	0	0	0	0	0	0	0	0%
<b>A 6.1.3</b>	1	0	1	0	1	1	3	1	33.30%

## 5. Project staff

There were some changes in the staff of Life Foundation during the reporting period, which was made to enhance the foundation's human resources to serve its target stakeholders. The project staff, till the date of the report, is as follows:

NO.	JOB DESCRIPTION	NAME	DATE OF EMPLOYMENT	TIME	NOTES
1	Executive manager	Nermeen Mohammed Ahmed	01-08-16	100%	We propose to amend the percentage of time to 50% due to the transfer of some of Ms. Nermeen's responsibilities to Ms. Amira Nabil, Director of Finance and Administration to full of partnerships and the development of the system of Life Foundation with consultants.
2	Director of Finance and Administration	Amira Nabil Al-Sayed	01-08-16	100%	
3	Accountant	Lames Nabil	01-05-17	100%	
4	Legal consultant	Mohammed Gamal Mohammed	01-08-16	100%	It is proposed to modify the percentage of his work in his current position to 50% due to the intermediation of being the Treasurer of the Foundation and the need for him in the administrative side of the project as well as the quality of legal counsel.
5	Lawyer	Tamer Al-Sayed Ahmed	01-08-16	100%	

6	Lawyer	Mohammed Adel Ali	01-08-16	100%	
7	Lawyer	Amr AlSayed Shehata	01-08-16	100%	
8	Lawyer	Noura Salah Al Komey	01-08-16	100%	
9	Lawyer	Mohammed Saad	01-08-16	100%	
10	Lawyer	Aziza ahmed	01-05-17	100%	
11	Psychological consultant	Alaa Abdul Hady	01-08-16	50%	4 Times/ Month
12	Psychological specialist	Waleed Abdul Moneam Tawfeeq	01-08-16	100%	
13	Psychological specialist	Hala fouad	01-05-17	100%	
14	Psychological specialist	Rasha Saeed AlSayed	01-08-16	100%	
15	Psychological specialist	Dina Abdul Rahman	01-08-16	100%	
16	Psychological specialist	Doaa Abdel Rahman	01-08-17	100%	
17	General coordinator	Lina Amr	01-12-17	100%	
18	Data entry officer	Ahmed Maher	01-12-17	100%	Life
19	Data entry officer	Hossam Al-Deen Hassan	01-08-16	100%	
20	Training consultant	Atef Sayed Hafez	01-08-16	50%	8 Times/ Month
21	Financial consultant	Mohamed Fathy	01-05-17	25%	4 Times/ Month
22	Social worker	Ahmed Abd Al-Manaem	01-10-17		
23	Alexandria Branch Manager	Esraa Hussein Mohammed	01-05-17		

24	Translator	Abeer El-Sayed Mahmoud	01-08-16		
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## 6. Opportunities and challenges

### Opportunities :

#### **The cooperation with Care of Prisoners and their Families Association:**

Life Foundation for Development and Community Integration signed a protocol of cooperation with the Society for Care of Prisoners and their Families Association, No. 135 of 1966, to send it to the Board of Directors for its study, which was appointed by an interim board of directors headed by Ms. Nermeen Mohammed Ahmed Al-Behtaiti. The framework for the use of the building of the association to build the shelter of released women prisoners, to work on the evacuation of the building from illegal occupations, and to assess the needs of the renovation of the building for the purpose of the above statement, since the date of the association is suitable for the use of its building in this activity, The risk of stigmatization of prisoners released about them living in the building.

Work on the evacuation of the building of the Assembly of illegal occupations, began to work in the necessary legal procedures for that.

The renovation and rehabilitation needs of the building will be assessed as the shelter of the released women prisoners, in accordance with the requirements of the renovation, and the approval of the Drosos Foundation.

#### **Fund-raising strategy:**

The fund-raising strategy must be pursued in order to provide funding for project sustainability.

#### **Consultants:**

It is necessary to make use of the presence of consultants in the field of capacity building in order to complete the Foundational structure and work on the Foundation's policies, such as the policy of governance, anti-corruption, risk management and others.

**Experiences:**

We should work to use the accumulated experience of the Foundation in general and the project in particular, and consider the development of a succession plan , and increase the skills of senior management, especially with their presence in the management of the Association for Care of Prisoners and their Families.

**Challenges:**

**M&E and Reporting System:**

The Foundation staff in general and the project staff in particular should be trained in the reporting systems and the bases of assessment and M&E principals.

**Alexandria Branch:**

Because Alexandria Branch is the latest branches of the Foundation, and its employees have a high technical expertise in their fields of specialization, but their experience in the field of development projects is limited, so must work to refine their experience with training, to get the best results desired.

**Website and social networking sites:**

**Because there is no item in the project budget for the development of the website, and marketing through social networking sites, and this negatively affects the emergence of the Foundation.**

## Recommendations / Next steps

*In January, 2018 the Foundation will implement:*

- A.1.1.1 Update and share information with prison staff and management on reintegration programme outcomes (5 meetings during the project x 4 prisons: 20 meetings. 5 prison managers per prison per meeting)
- A.1.3.1 Assess needs and circumstances of selected pre-release prisoners from prison caseworkers
- A.1.3.2 Assess and explore needs of prisoners for transition case plan of services needed upon release. Agreement to meet and establish dialogue 2/3 times before release.
- A.1.3.3 Home visits by social workers undertaken with family members to prepare for family reunification plans. 100 Visits ×3 year
- A.1.3.4 Legal services provided to assist in prison release as needed. 100 cases × 3 year.
- A.1.3.5 Transition case plans developed for every pre-release prisoner on services needed upon release
- A.1.3.6 Follow up the work between branches
- A.2.1.4 Provision of group, individual, art and music therapy (2 sessions of group therapy and 4 sessions of individual therapy per month for every post release prisoner ×3 years)
- A.2.1.6 Group activities with former prisoners and their families (2 activities per year) 2 activities per year: total: 6 social activities
- A.2.2.3 Support provided in the issuance of civil documentations such as driving licenses, IDs, work permits, pension cards, passports, birth certificates..etc
- A.2.3.2 Develop, print and disseminate information, education and communication materials
- A.5.1.3 Develop specific screening tools for prisoners, as well as, service satisfaction forms, confidential admission forms and questionnaires
- A.6.1.1 Documentaries as well as case studies developed for increased sensitization on the impacts of stigma and discrimination faced by post release prisoners and their integration needs and shared among law enforcement agencies, employers and other NGOs
- A.6.2.3 Annual newsletter issued and disseminated on the achievements and outcomes of the project (Newsletter: 100 copies disseminated every 6 months)

*In February, 2018 the Foundation will implement:*

- A.1.3.1 Assess needs and circumstances of selected pre-release prisoners from prison caseworkers
- A.1.3.2 Assess and explore needs of prisoners for transition case plan of services needed upon release. Agreement to meet and establish dialogue 2/3 times before release.
- A.1.3.3 Home visits by social workers undertaken with family members to prepare for family reunification plans. 100 Visits ×3 year
- A.1.3.4 Legal services provided to assist in prison release as needed. 100 cases × 3 year.
- A.1.3.5 Transition case plans developed for every pre-release prisoner on services needed upon release
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- A.6.1.1 Documentaries as well as case studies developed for increased sensitization on the impacts of stigma and discrimination faced by post release prisoners and their integration needs and shared among law enforcement agencies, employers and other NGOs

*In March, 2018 the Foundation will implement:*

- A 1.2.1 Training to selected prison management, prison medical professionals and other prison staff on the Standard Minimum Rules (3 days training workshop. 15 prison staff in every training. Total: 3 trainings x 15 trainees: 45 prison staff)
- A 1.2.2 Training to police officers (2 days training workshop. 15 police officers in every training. Total: 3 trainings x 15 trainees: 45 police officers)
- A.1.3.1 Assess needs and circumstances of selected pre-release prisoners from prison caseworkers
- A.1.3.2 Assess and explore needs of prisoners for transition case plan of services needed upon release. Agreement to meet and establish dialogue 2/3 times before release.
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- A.2.2.3 Support provided in the issuance of civil documentations such as driving licenses, IDs, work permits, pension cards, passports, birth certificates..etc
- A.2.3.2 Develop, print and disseminate information, education and communication materials
- A.4.1.1 Identify shelters and assess refurbishment needs
- A.4.1.2 Refurbish the shelters to be able to accommodate women and their children at any point in time with tailoring center and kitchen established
- A.6.1.1 Documentaries as well as case studies developed for increased sensitization on the impacts of stigma and discrimination faced by post release prisoners and their integration needs and shared among law enforcement agencies, employers and other NGOs
- A.6.2.2 Annual conference and fund raising event held to promote the programme and shelters (3 events with 50 people per event)
- A.6.2.3 Annual newsletter issued and disseminated on the achievements and outcomes of the project (Newsletter: 100 copies disseminated every 6 months)

*In April, 2018 the Foundation will implement:*

- A.1.3.1 Assess needs and circumstances of selected pre-release prisoners from prison caseworkers
- A.1.3.2 Assess and explore needs of prisoners for transition case plan of services needed upon release. Agreement to meet and establish dialogue 2/3 times before release.
- A.1.3.3 Home visits by social workers undertaken with family members to prepare for family reunification plans. 100 Visits ×3 year
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*In May, 2018 the Foundation will implement:*

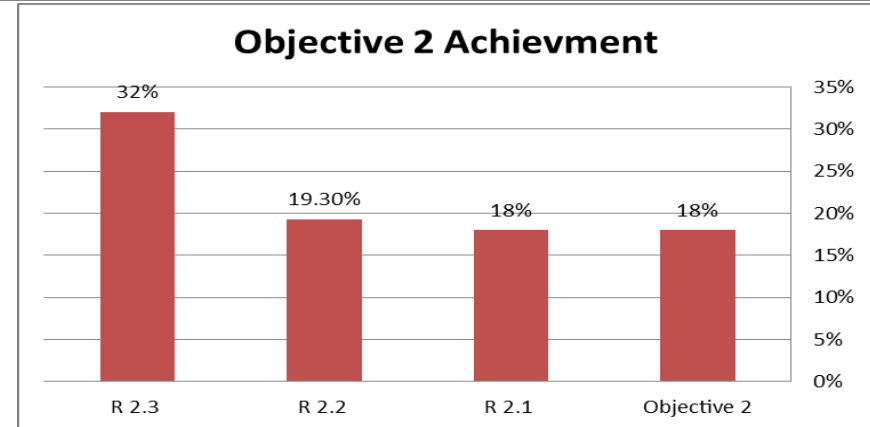
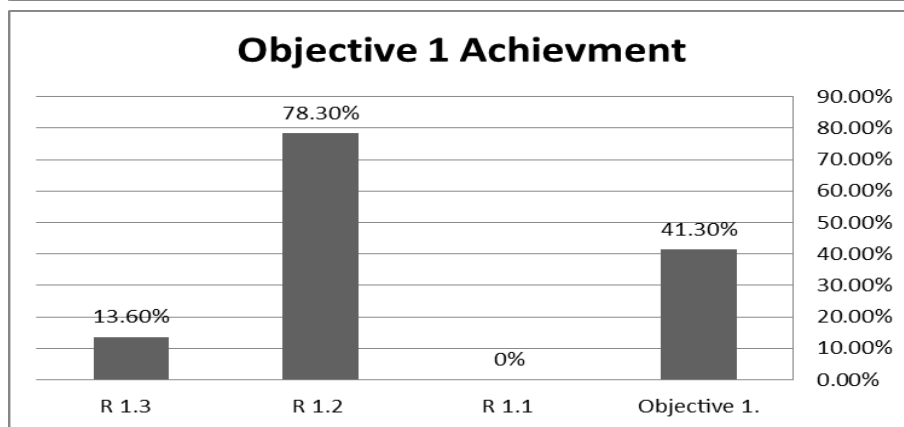
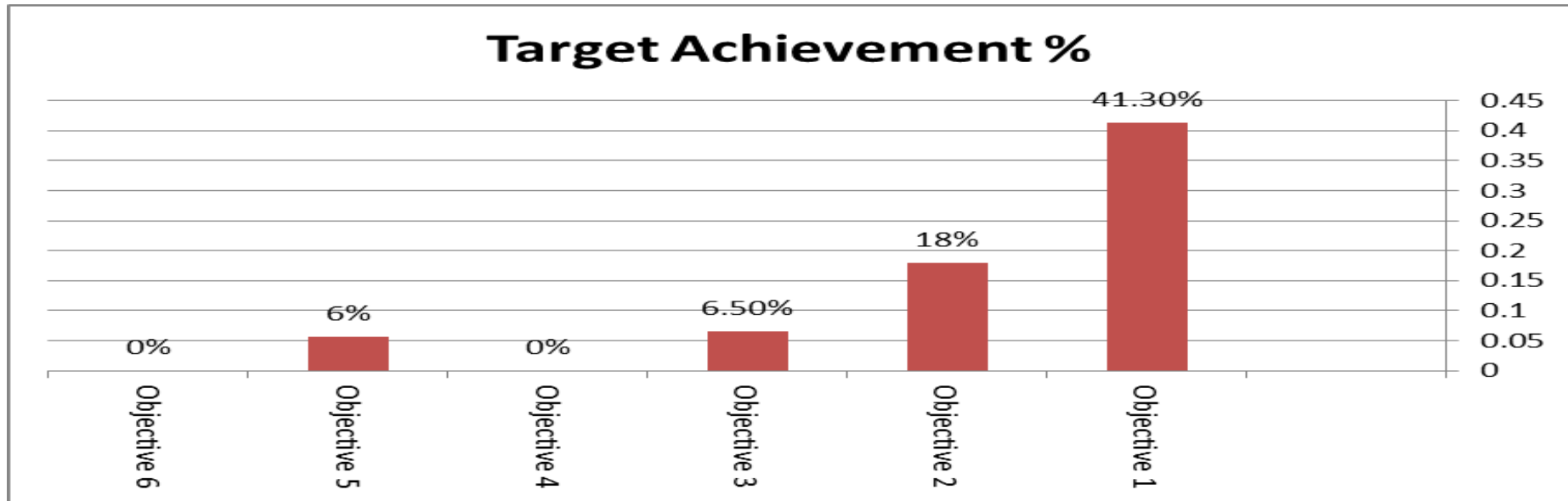
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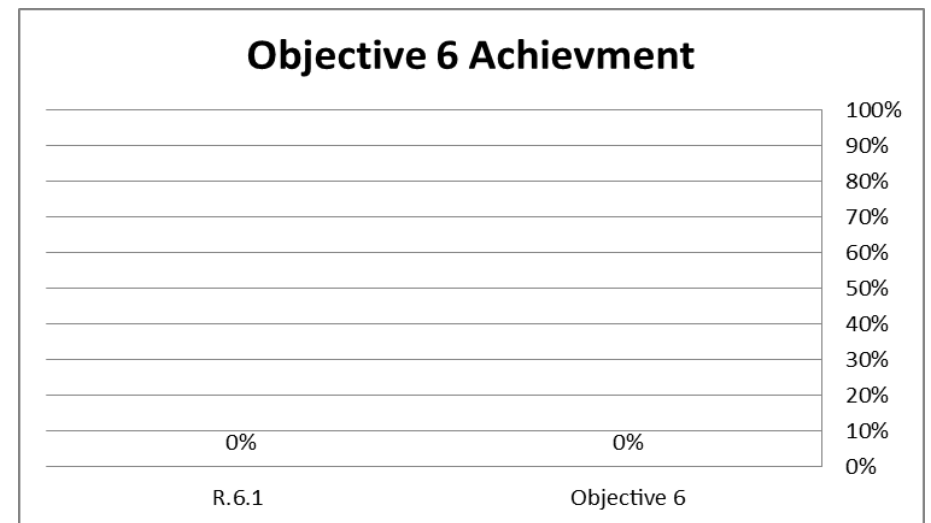
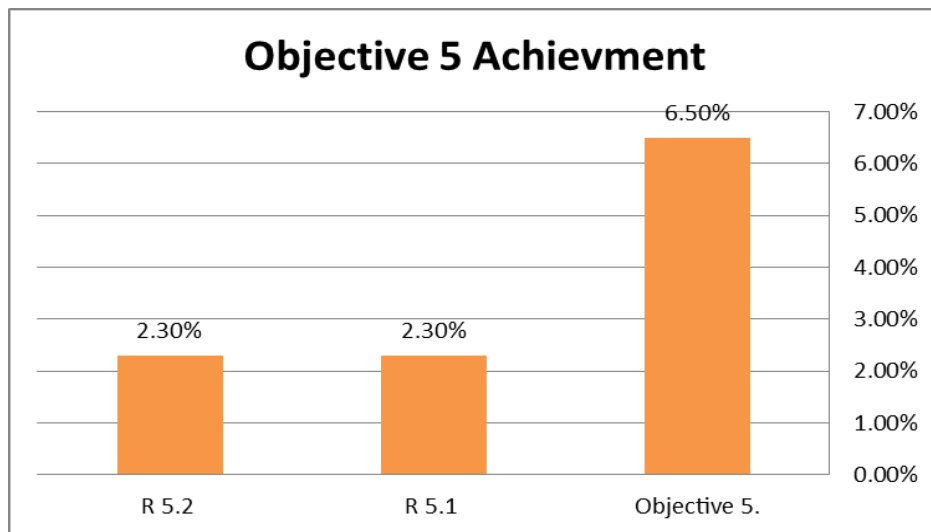
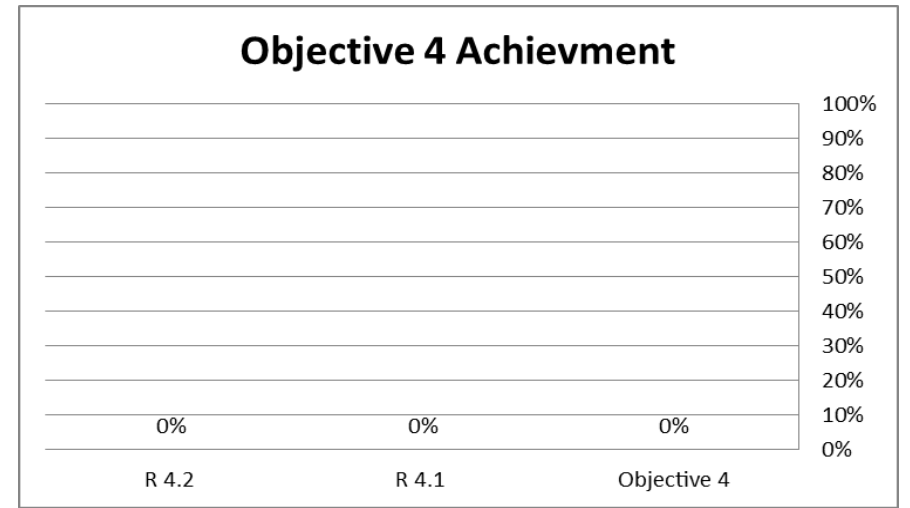
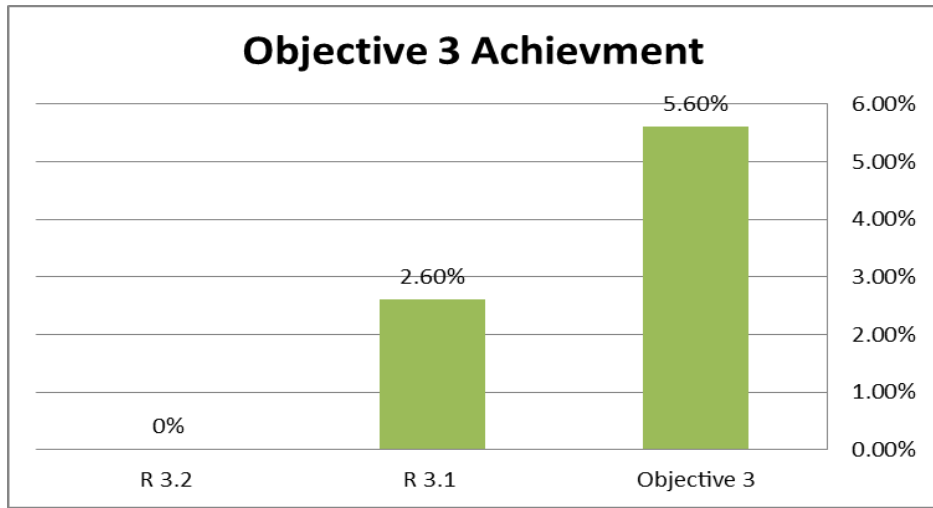
*In June, 2018 the Foundation will implement:*

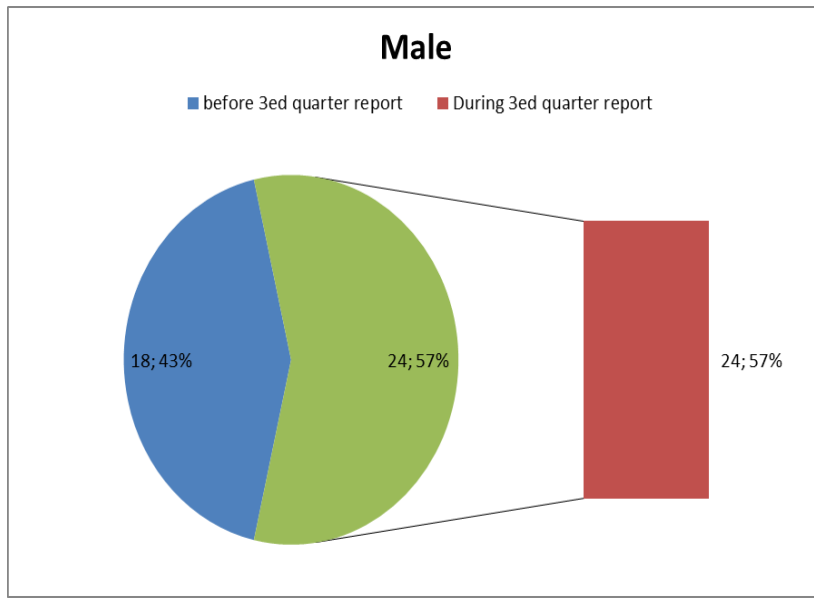
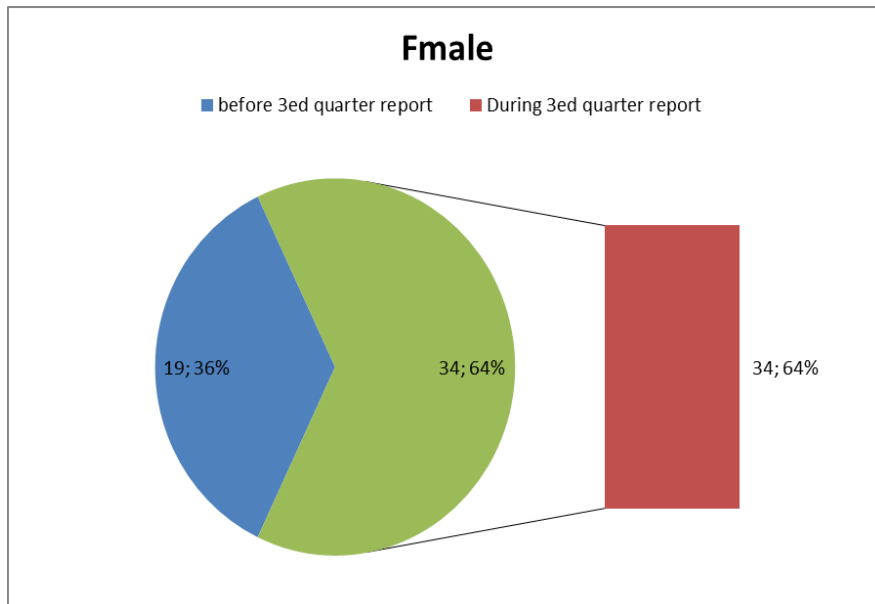
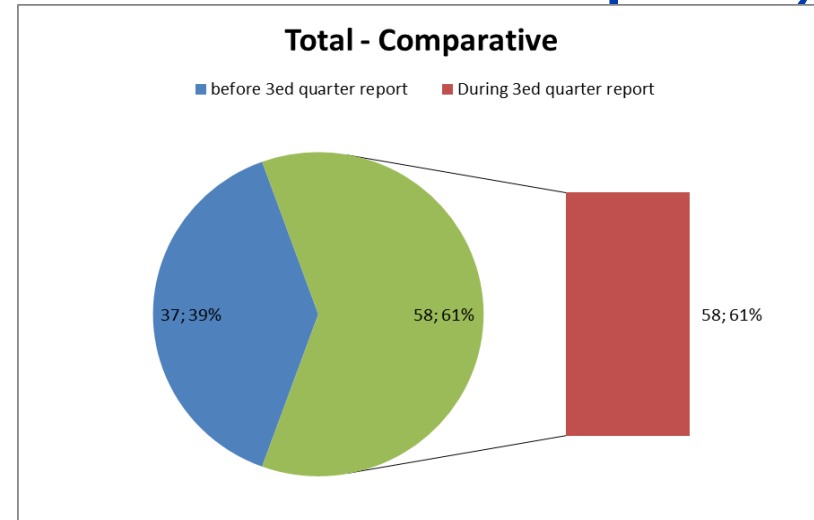
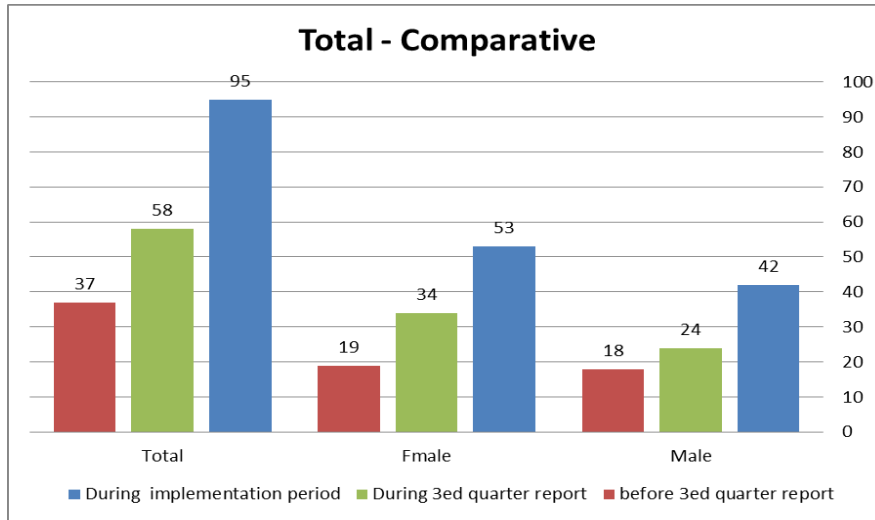
- A.1.3.1 Assess needs and circumstances of selected pre-release prisoners from prison caseworkers
- A.1.3.2 Assess and explore needs of prisoners for transition case plan of services needed upon release. Agreement to meet and establish dialogue 2/3 times before release.
- A.1.3.3 Home visits by social workers undertaken with family members to prepare for family reunification plans. 100 Visits ×3 year
- A.1.3.4 Legal services provided to assist in prison release as needed. 100 cases × 3 year.
- A.1.3.5 Transition case plans developed for every pre-release prisoner on services needed upon release
- A.2.1.4 Provision of group, individual, art and music therapy (2 sessions of group therapy and 4 sessions of individual therapy per month for every post release prisoner ×3 years)
- A.2.2.3 Support provided in the issuance of civil documentations such as driving licenses, IDs, work permits, pension cards, passports, birth certificates..etc
- A.2.3.2 Develop, print and disseminate information, education and communication materials
- A.4.1.1 Identify shelters and assess refurbishment needs

- A.6.1.1 Documentaries as well as case studies developed for increased sensitization on the impacts of stigma and discrimination faced by post release prisoners and their integration needs and shared among law enforcement agencies, employers and other NGOs

**Determination of risk ratios of activities**







We note the accelerated completion of the objectives and results of the project during the period of the third quarterly report, after the implementation of the manual operating the project, and the restructuring of the project workers, and the establishment of task forces, which facilitated the steps of the project, is expected to increase achievements during the coming periods.

## 7. Financial situation

*a) Narrative summary of the overall financial situation of the project, describing*

- During the period from 1/1/2017 until 31/12/2017, the actual expenditure for the project was 951640 EGP compared to ....as planned.
  - The main reason for under spending was the increase of expenditure for the workshop organized under A.2.1.7
  - The expected effect to the overall budget (that there is a deficit during the period of spending as a result of increased aspects of exchange in some activities and will be avoided this deficit in the next period)
- 
- The main reasons for the shortage (increase of expenditure aspects represented in the courses of economic empowerment)
  - The expected effect (that there is a deficit during the period of spending as a result of increased aspects of exchange in some activities and will be avoided this deficit in the next period)

*b) Narrative summary of the financial development during the reporting period, describing*

- The actual expenditure for the reporting period was ... EGP compared to...EGP as planned
- Reasons for underspending/over spending: There was no overspending/underspending during the reporting period
  - comment.
- There is no over-expenditure compared to the budget approved for the project

There is a difference of work value of 8843 Egyptian pounds during the period from 1/7/2017 – 31/12/2017 due to the low dollar exchange.